**Prototype #1 Meeting Agenda**

**When & Where:** March 18th, 2020 ~ 1:00pm - 2:00pm via Zoom

Meeting ID: 891 237 641

**Attendees**: Dr. Kristin Stewart, Dr. Shaunn-inn Wu, Stoic Solutions Team

**1:00pm - Formal Greetings**

**1:05pm - Begin prototype #1 meeting**

* **Jordan - Current requirements**
* **Adam/Brian - Project Management**
* **Enrique - List of deliverables**
* **Matthew - Analysis and Design**
* **Jerry - Testing the Prototype**
* **Connor - Database**
* **Brian - Elicit decisions from the customer**
* **Adam - Discuss UI team communication and goals**

**As a team - communicate when the next meeting will be...**

**1:50pm - Summary of notes**

**2:00pm - Meeting adjourned!**